

## **Kiveton Park Primary Care Centre Patient Participation Group**

**Wednesday 17<sup>th</sup> August 2016**

**Present: Keith Emsden, Barry Winterbottom, Ronald Law, Michael Brabbs, Jean Hirst  
Barbara Barker, Dr Derek Say, Marsha Raynes**

**Apologies:** Katrina Fletcher, Helen Greer-Waring, Sandra Williams

### **1. Welcome**

Keith welcomed everyone to the meeting.

### **2. Minutes of last meeting**

Minutes of the July 2016 meeting were agreed as a true record. Agreed by Barry and Marsha

### **3. Matters arising**

Keith said he had looked into the group being registered as a charity. This was not possible as the group did not have enough money in the bank

### **4. Treasurers report**

The balance at the bank was now £974.10: recent additions: £250.00 donation and £346.10 from Alex Hart deceased. A letter of thanks had been sent from the Practice. Barry said he was due to have a telephone call from the bank as there hadn't been much activity on the account. Marsha said that the group should draw some money out every six months or so otherwise they could find the account closed down. This had happened to one of the Practice accounts. Keith suggested a withdrawal of £10.00 for the Macmillan coffee morning. The group agreed.

### **5. Secretaries/Media report**

Helen had offered to do a CPR course in September/October for patients. It would need to be advertised for patients to book into the course. Keith also asked if the group would like to do this at one of the monthly meetings. The group agreed.

### **6. News from the surgery**

Flu day: 1st October at Kiveton and 8<sup>th</sup> at Harthill. Macmillan day Friday 23<sup>rd</sup> September any raffle donations or help appreciated.

Telephones still a problem. Jean said that she had telephoned several times and not got through to the operator. Marsha said she would report this.

### **7. Guest speaker – Dr Reid**

The group agreed that Dr Reid's talk had been very interesting and would like more speakers at the meetings. Helen would be guest speaker in September, Keith would arrange one for October, Dr Reid would talk about prostate cancer in November. December would be a social afternoon and Dr Say would talk about dementia in January.

## **8. Any other business**

Keith said that he felt the group still had a good attendance due to regular meetings and support from the surgery. He said that he was aware other PPG's didn't meet as often, leading to poor attendance and also other PPG's didn't have the support of their Practice

He said that the group would still like to do a charity coffee morning, probably in the New Year. He asked for the group to come up with suggestions of organisations that they could donate the proceeds from such a morning.

## **9. Date of next meeting**

The meeting closed and next meeting Wednesday 21<sup>st</sup> September.